DATAFLOW

المجلس العماني للاختصاصات الطبية
OMAN MEDICAL SPECIALTY BOARD

Applicant Kit

Oman Medical Specialty Board (OMSB)

"Your tool for a fast and easy application"

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"Accuracy of provided information and documents is necessary. Failing to provide the right information will either delay your process and/or terminate your application"

1. Getting Started

Before starting your application, read the below carefully:

1. **Passport copy or identity card** is only accepted for identification
2. Make sure you apply for the **verification process**, in coordination with the OMSB
3. **Accuracy of provided information** is essential to avoiding a delay in your process and/or termination of your application
4. Make sure you have **CLEAR SCANNED COPIES** of the following:

Application Documents	Personal Documents	Academic Documents
Signed Letter of Authorisation	Valid Passport	Degree - Copy of the original certificate(s)
	Name change certificate, if applicable	Mark sheets for the qualification, where applicable
	Marriage certificate, affidavit or any legal documents	Back page of the academic degree - For applicants who obtained degrees from Afghanistan, India, Egypt and Pakistan

2. Specifications

Applicants are required to submit the following documents **as per** the OMSB classification:

- Education
- Employment
- Health License / Registration Certificate of Home Country

3. How to Apply

1. Login & Signup

Go to www.dfomsb.com and login

✓ If you are not already registered, please sign up

Next

An email will be sent to you with your login details

2. Personal Details

Provide your full personal details

Next

3. Education Details

Fill out your education certificate details as per OMSB requirements

✓ Failure to do so will result in additional charges

Next

4. Employment Details

Fill your Certificate of Employment details. Click 'Add More' to add other employment details

Next

5. Health License Details

Fill out your Health License details

Next

6. Upload Documents

Upload clear copies of the below documents:

1. Passport or Identity Card
2. CV
3. Name Change Certificate - If applicable
4. Signed Letter of Authorisation

- Maximum size: 5MB
- A green checkbox will appear once the document has been properly uploaded

Next

7. Internship Details

Fill out your details as per the internship qualification attained

(If available - only for physicians)

Next

8. Residency Training Program

Fill out your details as per the training qualification attained

(If available - only for physicians)

Next

9. Review Application

Review your information and confirm by clicking 'Next'

✓ By confirming, you will not be able to make any changes to the previous section

Next

10. Payment

Before you click on the 'Pay' tab, make sure to save your OMSB and DataFlow Group reference numbers

1. Click 'Pay'
2. Choose a credit card - Visa or MasterCard - and fill out card details

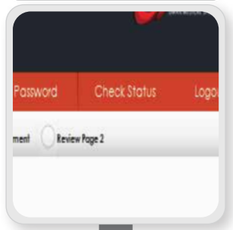
✓ Payment should be made at the soonest to avoid the risk of application cancelation

Next

- Upon successful payment, you will be directed to the application submission page, confirming that you have successfully completed your application

- Once the payment is settled, you will receive a DataFlow Group confirmation email indicating the amount paid and the application you applied for
- A payment receipt will be attached

11. Check Status



You can check the status of your application at any time by clicking on the 'Check Status' tab in your profile

Next

12. Download Report

You can download your report once it is completed

Next

Important Notes:

- The listed steps are mandatory for physicians and nurses.
- Step 5 is not mandatory for pharmacists and allied healthcare staff.
- Steps 4 and 5 are not mandatory for health license renewal.
- For a custom package, click the checkbox next to the document/s you wish to verify.
- Dentists fall under the physician category.
- The DataFlow Group may contact you if further information or documents are required.

4. Requirements

Category	Service Description
Physicians	1. ONE education qualification 2. ONE professional license - Health License or Registration Certificate from home country 3. Last 3-5 (minimum 3) years experience - Limited to three employers per case, additional experience certificates are subject to additional charges 4. CrossCheck - Against proprietary database of known wanted fraudsters, criminals and terrorists (Per Check)
Nurses: Bachelor Degree Holders	1. ONE education qualification 2. ONE professional license - Health License or Registration Certificate from home country 3. Last 2-5 (minimum 2) years experience - Limited to three employers per case, additional experience certificates are subject to additional charges 4. CrossCheck - Against proprietary database of known wanted fraudsters, criminals and terrorists
Nurses: Diploma Holders	1. ONE education qualification 2. ONE professional license - Health License or Registration Certificate from home country 3. Last 3 years experience - Limited to two employers per case, additional experience certificates are subject to additional charges 4. CrossCheck - Against proprietary database of known wanted fraudsters, criminals and terrorists
Pharmacy	1. ONE education qualification - B.Pharm OR D.Pharm Certificate 2. Last 3 years experience - Limited to two employers per case, additional experience certificates are subject to additional charges 3. CrossCheck - Against proprietary database of known wanted fraudsters, criminals and terrorists
Allied Healthcare Staff	1. ONE education qualification 2. Last 2-3 (minimum 2) years experience for Bachelor Degree holders and last 3 years experience for Diploma holders - Limited to two employers per case, additional experience certificates are subject to additional charges 3. CrossCheck - Against proprietary database of known wanted fraudsters, criminals and terrorists

Category	Service Description
Verification of any additional element will be charged separately	
Custom	ONE education qualification + CrossCheck
	ONE professional license + CrossCheck
	ONE experience certificate + CrossCheck
	ONE Certificate of Good Standing + CrossCheck
	CrossCheck - Against proprietary database of known wanted fraudsters, criminals and terrorists
Renewal of health License/ Good Standing Certificate	ONE education qualification + CrossCheck
Additional Document	Applicable if applicant has more than the specified number of documents in the package or single component. Also applicable if applicant wishes to conduct further verification on any document other than those mentioned in package (Per document)
Report Transfer Service	
Report Transfer	Applicable if applicant has a Primary Source Verification Report issued earlier by DataFlow under other Non-OMSB Clients. However, if the previous report does not fullfill the above mentioned requirements for each category, then the necessary document/s should be verified through "Additional Document" option, with an additional requirement per document

5. Track Your Application & Download Your Report

visit www.dataflowstatus.com

6. Transfer Your Report

To transfer a DataFlow Group report that has been issued previously, visit the OMSB portal and select the 'Report Transfer' option from the 'Position Applied For' dropdown menu.

7. Important Notes

A copy of Transcript of Records is a mandatory requirement for degrees issued from India

A confirmation email will be sent once all sections of the application are filled and completed successfully

8. FAQs

Visit: www.dataflowgroup.com/OMSBFAQ

9. Contact Details

Visit: www.dataflowgroup.com/support

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For assistance visit us at
www.dataflowgroup.com/support