

## Welcome to Dr. Hamid S. Al-Ahmadi Hospital

We have partnered with the DataFlow Group for the Primary Source Verification of your Qualifications, Experience Credentials or previous Professional License.

The process is very straightforward and comprises of three main steps:

- 1 Enter your details
- 2 Sign an authorization letter
- 3 Upload copies of your respective documents and any supporting information.

Once your verification has been processed we will both receive your report.

You can click **here** to register and start the process or scan the **QR** code with your phone.





**IMPORTANT NOTE:** Before starting your application, please review the list of documents required

Group	Service Details	Required Documents for Verification
All Non-Medical Staff	Primary Source Verification Verification (PSV) 1.Education Certificate and Experience Certificate 2.Cross Check	1.Based on the selected documents - clear scanned copies of: 1.1.Education certificates, or 1.2.Previous Experience certificates  2.For CrossCheck - a clear scanned copy of your passport

<sup>\*</sup> The Issuing Authorities may seek specific additional documents and/or information required for verification. An Associate from the DataFlow Group team will be in contact for any supplementary requirements.

## A Step-By-Step Application Guide

To apply for your Primary Source Verification for Dr Hamid S Al Ahmadi Hospital - simply click **here** or scan the QR code





Fill the Application Registration Form and select 'Dr. Hamid S. Al-Ahmadi Hospital' from the dropdown



Once you submit the form, you will receive an email containing an activation link



Activate your account, then enter your registered email ID and password



Click on the 'Detailed Case Entry' button to initiate your application



Provide all information and documents listed on the following pages:

- Personal Details
- Education
- Employment



After entering all component details and uploading the required documents - download, sign, scan and upload your Letter of Authorization



Carefully review your details before submitting your application \*To edit, click on the 'Edit' tab



On the 'Payment' page, view the overall fee and click 'Submit Application' to proceed to the payment gateway



Once the payment is finalized, the system will automatically populate a printable payment receipt and forward your case to initiate the verification process

You can track the status of your application at any time - simply click on the 'Check Your Status' button



**To Note:** once your final DataFlow Group report is completed, you will be able to download a copy for your reference