

# A Step-By-Step Application Guide



To apply for your Primary Source Verification under the General Medical Council United Kingdom - EEA Project, visit [www.dfgateway.com](http://www.dfgateway.com) and follow the below steps:



**Register with your email ID**



**You will receive an email containing an activation link**



**Activate your account, then create your password**



**Click on "Case Entry"**  
**Select Authority Name:**  
**General Medical Council United Kingdom - EEA Project**  
**Select Package: Education Document**

**Click on "Check Your Status" to complete a previous application**



**Enter your 7 digit GMC Registration Number**  
**Upload your passport copy and ensure your personal details are filled and saved**  
**Fill the details of the education qualification to be verified and upload a copy of the degree and marksheets**

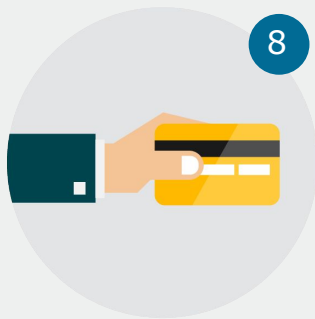


**Provide digital consent to the Letter of Authorization**



**Carefully review your details before submitting your application**

**To edit, click on the 'Edit' tab**



**On the 'Payment' page, click on 'Submit Application'. Note: you will not be charged for your application.**



**Once you have submitted your application, DataFlow will initiate the verification process**

# Frequently Asked Questions

## 1. What documents are required for my PSV application?

- Clear scanned copy of the Primary Medical Qualification (Degree Certificate)
- Clear scanned copy of Transcripts or Marksheets (if applicable)
- Passport copy



- Please ensure that copies are clear, readable and complete.
- The Issuing Authorities may seek specific additional documents and/or information required for verification. In this case, an Associate from the DataFlow Group team will be in contact with you for any supplementary requirements.

## 2. What is the process adopted by the DataFlow Group for document verification?

The DataFlow Group conducts PSV by directly approaching the University/Institute that issued the document to confirm its authenticity.

## 3. Is it possible to submit documents and information for verification at a later stage?

All relevant details and documents must be submitted at the time of application. Anything submitted at a later stage will delay your final report.

## 4. What is the Letter of Authorization (LoA) intended for?

The LoA is a mandatory requirement that provides permission to the DataFlow Group to conduct the verification process. Kindly note that the LoA must be given digital consent to by the Degree holder only.

## 5. How will I know when my PSV application has been completed?

Once your PSV application is completed, an email notification will be sent to your registered email ID with a link to download the report. The final report will also be shared with the General Medical Council, UK.

# Frequently Asked Questions

## 6. How can I follow up on the status of my application?

To check the status of your application, visit [www.dataflowstatus.com](http://www.dataflowstatus.com) and enter your DataFlow reference and Passport numbers. You may use the same link to download a copy of your report once completed.

## 7. How long does the PSV process take?

The standard timeframe for completing the verification varies from 12 to 45 working days from the date of submission to DataFlow and depends on the country of the Degree.

However in certain instances - due to force majeure, applicant late response or verifications necessitating attainment from countries that are conflicted or affected by natural disasters - the process may be delayed.



*Make sure you submit accurate and valid information, as well as clear and uncut copies of the required documents in order to avoid any unnecessary delays*

## 8. Can I submit multiple qualifications for verification in one application?

No, you are only required to submit your Primary Medical Qualification (degree certificate) and any transcripts/marksheets (if applicable).

## 9. How can I reach the DataFlow Group customer service ?

Visit the DataFlow support page on the below link:  
<https://corp.dataflowgroup.com/supportcontact-us/>

The page allows you to:

- Search the **DataFlow knowledgebase** to find an answer to all your queries
- Raise a **Ticket** if you are unable to find a suitable answer
- **Live Chat** with one of our customer service representatives.